Day 5 Interpersonal Assessment: Mock job interview

You are at a job fair. You and your classmates will take turns to play the roles of employers and job applicants. Before the class, you need to post your own application letter and read your team members’ letters of application. Talk to each other regarding the position, job qualifications and any additional questions related to the job.

Employer: Be sure to ask questions regarding candidates’ previous work experience, why they are interested in the job, their qualifications and availability. Decide who you would like to hire and why.

Job candidate: Be sure to ask about the salary and work condition, as well as any additional questions you may have regarding the position. Decide whether this position meets your expectation.

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| **Category** | **4** | **3** | **2** | **1** |
| **Task 1** Job Interest | Clearly address job interest in detail using an elaborate series of sentences. | Adequately address job interest using series of sentences. | Fairly address job interest using segmented or incomplete sentences. | Fail to address job interest. |
| **Task2** Job qualifications | Clearly address job qualifications, such as major, past work experience, etc., in an elaborate series of sentences.  | Adequately address job qualifications, such as major, past work experience, etc., in series of sentences. | Fairly address job qualifications, such as major, past work experience, etc., in segmented or incomplete sentences. | Fail to address job qualifications, such as major, past work experience, etc.. |
| **Language**Vocabulary | Can use an abundance of new vocabulary words in appropriate context, containing less than 2% errors. | Can use adequate amount of new vocabulary words in appropriate context, containing more than 5% errors. | Can minimal amount of new vocabulary words in appropriate context, containing more than 5% errors. | Can minimal amount of new vocabulary words, yet in wrong context, containing more than 5% errors. |
| **Language**Grammar structure | Can use a variety of grammatical structures, including all the targeted structures in appropriate context. | Can use adequate amount of grammatical structures, including most of the targeted structures in appropriate context. | Can use minimal amount of grammatical structures, but use part of the targeted structures incorrectly.  | Can use minimal amount of grammatical structures, but use none of the targeted structures correctly. |
| **CommunicationDetail**(task completion & propriety) | Final product completes the required tasks, and is culturally appropriate.  | Final product completes the required tasks, and is mostly culturally adequate. | Final product completes one of the required tasks, but part of the delivery is not culturally appropriate. | Final product completes the tasks required minimally, and is culturally inappropriate. |